

**TOWN OF BON ACCORD
BYLAW 2008-09
CHIEF ADMINISTRATIVE OFFICER**

**A BYLAW OF THE TOWN OF BON ACCORD BEING A BYLAW TO ESTABLISH THE POSITION OF CHIEF
ADMINISTRATION OFFICER OF THE TOWN OF BON ACCORD**

WHEREAS, Section 205, Municipal Government Act (Statutes of Alberta 2000, Chapter M-26 as amended) provides that a Council must establish by bylaw a position of chief administrative officer and give the position and appropriate title.

NOW THEREFORE, the Council of the Town of Bon Accord in the Province of Alberta, hereby enacts as follows:

1. This Bylaw may be referred to as the "Town Manager Bylaw".
2. In this Bylaw:
 - a. "Council" means the Council of the Town
 - b. "Town" means the Town of Bon Accord
 - c. "Town Manager" means the Chief Administrative Officer
3. Council hereby establishes the position of Chief Administrative Officer with the title Town Manager.
4. The Town Manager has all the powers, duties and functions given to the Chief Administrative Officer under the Municipal Government Act and any other legislation.
5. Except where expressly prohibited by legislation or a direction of Council, the Town Manager has authority to delegate and to authorize further delegation to any employee of the Town of any power, duty or function given to the Town Manager.
6. Notwithstanding any delegation, the Town Manager is accountable to Council for the exercise of all powers, duties and functions.
7. Council, by resolution, will
 - a. Approve a position description for the position of Town Manger,
 - b. Appoint a person to the position of Town Manager, and
 - c. Establish the terms and conditions of the person's employment
8. Bylaw 287, and any amendments, is hereby repealed.

The effective date of this Bylaw is _____ day of _____ 2008.

READ a FIRST TIME THIS _____ day of _____ 2008.

Mayor Lin VanDusen

Acting CAO, Earla Wagar

READ a SECOND time this _____ day of _____ 2008

Mayor Lin VanDusen

Acting CAO, Earla Wagar

READ a THIRD time this _____ day of _____, 2008

Mayor Lin VanDusen

Acting CAO, Earla Wagar