

**Town of Bon Accord
Regular Meeting of Council
November 1, 2011**



1. Call to Order: The Regular Meeting of Council, Town of Bon Accord was held on Tuesday, November 1, 2011 in the Council Chambers of the Town of Bon Accord. Mayor Boyd called the meeting to order at 7:00 p.m.
2. Present: Mayor Randy Boyd;
Councillors: Louise Jamieson; Amanda-Lynn McIntyre; Alan Saunders
CAO: Vicki Zinyk
- Absent: Deputy Mayor Alex MacKenzie
3. Acceptance of Agenda: Mayor Boyd asked if there were any errors, additions or deletions to the agenda.

- Additions: 8) New Business
e) November
f) New firefighter application

Moved, by Councillor McIntyre, that the agenda for the November 1, 2011 Regular Meeting of Council be accepted, as amended.

**Carried. RESOLUTION 11.253
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie**

4. Public Question & Answer: No public in attendance
5. Approval of Minutes: a) The minutes of the Organizational Meeting of October 18, 2011 were brought forward. Mayor Boyd asked if there were any errors or omissions.

Moved, by Councillor Saunders, that the minutes of the October 18, 2011 Organizational Meeting be accepted, as amended.

**Carried. RESOLUTION 11.254
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie**

- b) The minutes of the Regular Meeting of Council of October 18, 2011 were brought forward. Mayor Boyd asked if there were any errors or omissions.

Moved, by Councillor McIntyre, that the minutes of the October 18, 2011 Regular Meeting of Council be accepted, as amended.

**Carried. RESOLUTION 11.255
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie**

6. Management Reports: a) Community Services



Attached report #1

- b) Operations
Attached report #2

Moved, by Councillor McIntyre, that the Management report be accepted and filed, as amended.

Carried. RESOLUTION 11.256
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie

7. Unfinished Business:

- a) Website update
- CAO provided Council with an update on the launch of the new website.
 - Expected launch date is tomorrow, November 2nd, 2011.

8. New Business:

- a) Reserve re-allocation

Moved, by Councillor Saunders, that administration allocate \$54,325.00 + GST from Accumulated Surplus to install the fire alarm system at the Bon Accord Arena.

Carried. RESOLUTION 11.257
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie

- b) Bon Accord Public Library interim report
- CAO presented an interim report on behalf of the Bon Accord Public Library.
- c) Federation of Canadian Municipalities (FCM) – Membership
- Directed CAO to continue with membership for the 2012-2013 year
 - Council to consider participating in conferences if they are local.
- d) Debenture repayment
- CAO advised Loan Account No. 4000062 (Fire Hall) has been repaid in full.
- e) Movember

Moved, by Councillor McIntyre, that Bon Accord proclaim the month of November as “Movember” in Bon Accord.

Carried. RESOLUTION 11.258
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie

- f) New firefighter application



Moved by, Deputy Mayor Saunders, that Alexander Bombino be accepted, as a firefighter in the Bon Accord Fire Department.

Carried. RESOLUTION 11.259
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie

9. Bylaws/Policy/Agreements

Policies

a) Councillors Electronic Devices Policy

Moved, by Councillor Jamieson, that the Councillors Electronic Devices Policy be accepted, as amended.

Carried. RESOLUTION 11.260
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie

b) Website Terms of Use and Privacy Policy

Moved, by Councillor McIntyre, that the Website Terms of Use and Privacy Policy, be accepted as presented.

Carried. RESOLUTION 11.261
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie

Agreements

c) Preschool Agreement

- CAO presented a draft of the Bon Accord Preschool Association Agreement for review only.

Moved, by Councillor Saunders, that the Bon Accord Preschool Association Agreement be accepted, as presented, and directed the CAO to bring the Agreement back to Council for further discussion if the Preschool Association makes significant changes prior to signing the agreement.

Carried. RESOLUTION 11.262
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie

d) Regional Economic Development Agreement

Moved, by Mayor Boyd, that the existing Sturgeon Regional Economic Development Agreement be rescinded and be replaced with the revised Agreement, as presented.

Carried. RESOLUTION 11.263
FOR: Mayor Boyd



**Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie**

10. Workshops/Meetings/
Conference

- a) Brownlee LLP – Emerging Trends in Municipal Law Seminar 2012
 - Thursday, February 9, 2012
 - Northlands EXPO Centre
 - Mayor Boyd, Councillor Saunders, Councillor Jamieson and Councillor McIntyre will attend.
- b) Board of Trustees – Sturgeon School Division Meeting
 - Monday, November 14, 2011; at Sturgeon Composite High School
 - Supper 5:00 p.m.
 - Meeting 5:30 p.m. – 7:00 p.m.
 - CAO to look into changing the date of this meeting
 - If unable to change date, Mayor Boyd and Councillor Jamieson will attend meeting on the current date.
- c) Scheffer Andrew Ltd. – Annual Client Night
 - Wednesday, November 23, 2011
 - 5:30 p.m. – 10:00 p.m. (come-and-go)
 - No members of Council able to attend
- d) Committee of the Whole Meeting – budget discussion
 - November 2, 2011
 - 5:30 p.m. in Council Chambers
 - Councillor McIntyre will arrive approximately 6:15 p.m.

11. Correspondence

- a) Capital Region Board letters
 - Congratulations to Honourable Doug Griffiths on his appointment to position of Minister of Municipal Affairs
 - Congratulations to Honourable Alison Redford on her leadership win.
 - Invitation to both Honourable Griffiths and Honourable Redford to attend a Capital Region Board meeting on either November 10 or December 8, 2011.
- b) Statistics Canada
 - Thank you for support of the 2011 Census and the National Household Survey (NHS)
- c) Freedom of the Town
 - Thank you for invitation
 - Letter has been passed on to the PPCLI Regimental Headquarters.

Moved, by Councillor Saunders, that the correspondence be dealt with and filed.

**Carried. RESOLUTION 11.264
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie**

12. Press Question and Answer No press in attendance

13. In-Camera None

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14. Council Highlights for Press

- Movember
- Website update
- Fire Alarm System - Arena

15. Adjournment

Moved, by Councillor Jamieson, that the Regular Meeting of Council be adjourned at 7:53 p.m.

**Carried. RESOLUTION 11.265
FOR: Mayor Boyd
Councillor Jamieson
Councillor McIntyre
Councillor Saunders
ABSENT: Deputy Mayor MacKenzie**

Mayor Randolph Boyd

Chief Administrative Officer Vicki Zinyk



TOWN OF BON ACCORD
Community Services Report – November 1, 2011

MEETINGS/WORKSHOPS

October 4 Attended regular meeting of Council
October 7 Attended regular meeting of Community Services Advisory Board
October 6 Attended a meeting with Community Groups on the feasibility of a Community Bus
October 11 Attended staff meeting with Out of School Care staff
October 12 Attended the Sturgeon Adult Literacy Committee Meeting
October 13 Attended the second meeting of the Remembrance Day Committee
October 14 Attended the Adhoc Committee meeting of the Sturgeon Adult Literacy Committee

EVENTS

There were no events planned for October.

COMMUNITY ENHANCEMENT

Supplies have been ordered for the installation of new Christmas Lights. Fortis has been contacted as well.

Respectfully submitted by
Florence Casey
Community Services Director



TOWN OF BON ACCORD
Operations Report – November 1, 2011

Roads

Road maintenance continued as staff gears up for the winter season.

Sewer

On October 6th, 2011 Ivis Inc. conducted cameraing of the sanitary storm sewer lines on 50th & 51st streets as part of the Town's preparation for possible future road rehabilitation of these two streets.

As part of the Town's annual maintenance, Cam Trac was hired to clean the lift stations.

ITT Flytt was contracted to inspect the pumps at the lift stations; they attended on October 26th and one pump was removed to have repairs done.

Arena

The Arena opened for business on September 30th, 2011.

The new Zamboni arrived on October 20th, 2011 and three staff attended a 6-hour training course on the proper operation and maintenance of the equipment.

Public Works

Public Works Supervisor attended the first meeting regarding the 2012 budget.

Training

Two Public Works staff attended a Roads Seminar in Red Deer from October 3rd to 5th, 2011.

Two Public Works staff attended a First Aid Course on October 18th & 19th, as part of their recertification.

Safety

A Safety Committee Meeting was held on October 18th, 2011, at the Public Works trailer. Six staff attended, which included the Mayor and our new representative for the Arena.

Additional Note: A Summer Student, who worked for the Town for the past couple of years, passed away this morning in a traffic accident.

Barry Sturrock
Public Works Supervisor