

**Town of Bon Accord
Regular Meeting of Council
December 6, 2011**



1. Call to Order: The Regular Meeting of Council, Town of Bon Accord was held on Tuesday, December 6, 2011 in the Council Chambers of the Town of Bon Accord. Mayor Boyd called the meeting to order at 7:04 p.m.
2. Present: Mayor Randy Boyd;
Deputy Mayor Alex MacKenzie
Councillors: Louise Jamieson; Alan Saunders, Amanda-Lynn McIntyre
CAO: Vicki Zinyk
Municipal Intern: Ivy Panganiban
3. Acceptance of Agenda: Mayor Boyd asked if there were any errors, additions or deletions to the agenda.

- Additions: 4) Delegation
a) Councillor Don McGeachy; Sturgeon County
15) In-camera
a) Personnel
b) Financial

Moved, by Deputy Mayor MacKenzie, that the agenda for the December 6, 2011 Regular Meeting of Council be accepted, as amended

**Carried. RESOLUTION 11.283
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre**

Delegation had not arrived yet, continued with agenda and returned back to delegation once the delegate arrives.

4. Delegation a) Councillor Don McGeachy, Sturgeon County
- Presented financial update on the Capital Region Northeast Water Services Commission from previous years and proposed future plans.
 - Roundtable discussion followed.

Moved, by Councillor Saunders, that Council take a short recess at 8:15 p.m.

**Carried. RESOLUTION 11.284
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre**

Mayor Boyd called the meeting back to order at 8:30 p.m.

5. Public Question & Answer: No public in attendance
6. Approval of Minutes: a) The minutes of the Regular Meeting of Council of November 15, 2011 were brought forward. Mayor Boyd asked if there were any errors or omissions.

Moved, by Councillor Jamieson, that the minutes of the November 15, 2011 Regular Meeting of Council be accepted, as amended.

**Carried. RESOLUTION 11.285
FOR: Mayor Boyd
Deputy Mayor MacKenzie**



Councillor Jamieson
Councillor Saunders
Councillor McIntyre

7. Management Reports:
- a) Community Services
Attached report #1
 - b) Operations
Attached report #2

Moved, by Councillor Saunders, that the Management reports be accepted and filed, as presented.

Carried. RESOLUTION 11.286
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

8. Financial:
- a) Proposed 2012 Budget
 - CAO presented the 2012 Operating and Capital budgets, with a proposed 2.5% increase, pending receipt of Sturgeon School and Sturgeon Seniors Foundation requisitions.

Moved, by Councillor Saunders, that Council adopt the 2012 Operating and Capital budgets, as presented.

Carried. RESOLUTION 11.287
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

9. Unfinished Business
- a) Lilian Schick School Council Meeting
 - Mayor Boyd proposed that a future Town Council meeting be held at Lilian Schick School, to allow the School Council an opportunity to participate / observe.

10. New Business:
- a) Transfer of 2011 Operating budget
 - CAO requested the reallocation of the 2011 Sewer Contracted Services budget to the Water Contracted Services Budget.

Moved, by Councillor Saunders, that Council approved the reallocation of \$30K from the Sewer Contracted Services to Water Contracted Services for 2011.

Carried. RESOLUTION 11.288
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

Returned to Agenda item 4 a) Delegation

Returned to Agenda item 10 b) New Business; Elections Alberta at 8:30 p.m.



- b) Elections Alberta
 - Documentation received from Elections Alberta, and CAO reiterated that, as per the Election Finances and Contributions Disclosure Act, Municipalities are prohibited from making contributions to political entities.
- c) Gift certificate for staff recognition
 - CAO advised that all staff received a gift certificate, to be used at a local business, in recognition of service to the Town per the approved budget.
- d) Donation for St. Albert Fire Fighters silent auction
 - Councillor McIntyre requested that the Town of Bon Accord make a donation to the St. Albert Fire Fighters silent auction which is a fund raising event and awareness for Muscular Dystrophy Canada.

Moved, by Mayor Boyd, that the Town of Bon Accord make a donation, not exceeding \$200.00, to the St. Albert Fire Fighters silent auction.

Carried. RESOLUTION 11.289
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

- e) Utility Rate Management and Fiscal Responsibility
 - CAO and Municipal Intern Ivy Panganiban, presented the Utility Rate Management presentation.

11. Bylaws/Policy/Agreements

Bylaws

- a) Water Bylaw – Bylaw #2012 -01

Moved, by Councillor Saunders, that the Water Bylaw – Bylaw #2012-01 be given 2nd reading, as amended.

Carried. RESOLUTION 11.290
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

Moved, by Councillor McIntyre, that the Water Bylaw – Bylaw #2012-01 be given 3rd reading, as presented.

Carried. RESOLUTION 11.291
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

- b) Wastewater Bylaw – Bylaw #2012-02

Moved, by Deputy Mayor MacKenzie, that the Wastewater Bylaw – Bylaw #2012-02 be given 2nd reading, as presented.

Carried. RESOLUTION 11.292
FOR: Mayor Boyd



**Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre**

Moved, by Councillor Jamieson, that the Wastewater Bylaw – Bylaw #2012-02 be given 3rd reading, as presented.

**Carried. RESOLUTION 11.293
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre**

c) Animal Control Bylaw – Bylaw #2012-03

Moved, by Councillor McIntyre, that the Animal Control Bylaw – Bylaw #2012-03 be given 2nd reading, as amended.

**Carried. RESOLUTION 11.294
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre**

Moved, by Mayor Boyd, that the Animal Control Bylaw – Bylaw #2012-03 be given 3rd reading, as presented.

**Carried. RESOLUTION 11.295
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre**

12. Workshops/Meetings/
Conference

- a) Alberta's Industrial Heartland Association (AIHA)
 - Thursday, January 19, 2012
 - No members of Council able to attend
- b) Sturgeon School Division
 - Re-schedule of meeting to discuss
 - Municipal School Reserve Agreement
 - Joint Use Agreement
 - Monday, January 9, 2012
 - Dinner at 5:00 p.m.
 - Meeting at 5:30 p.m.
 - All members of Council to attend
- c) City of Edmonton – I love yegdt: Downtown X-posed Forum
 - Thursday, December 15, 2011
 - No members of Council able to attend
- d) Morinville Centennial New Years' Eve Celebration
 - Saturday, December 31, 2011
 - Deputy Mayor MacKenzie to advise CAO next week
 - No other members of Council able to attend



13. Correspondence

- a) Town of Morinville – 2012 Regional Business Symposium
 - Town of Morinville advised they will participate in the 2012 Regional Business Symposium and offered to host the event at the Morinville Community Cultural Centre.
- b) Partnership request for 2012 – 2013 Regional Business Symposiums
 - Letter sent to MLA Jeff Johnson requesting two-year partial funding of the 2012 and 2013 Regional Business Symposiums.
- c) Card (appreciation)
- d) Government of Alberta – Municipal Affairs
 - Implementation of Provincial Stakeholder Notification System (PSNS).
- e) Government of Alberta – Municipal Affairs; Municipal Sustainability Initiative (MSI)
 - Confirmation received that the Town of Bon Accord MSI – 2010 Conditional Operating Statement of Funding and Expenditures (SFE) has been submitted and accepted.
- f) Alberta Capital Region Wastewater Commission
- g) Northern Lights Library System (NLLS) Board
 - Bon Accord advised NLLS that Council approved the 2012 levy increase.
- h) Town of Gibbons – Cultural Centre
 - Bon Accord advised Gibbons that Council is willing to meet and discuss sponsorship opportunities on this initiative.

14. Press Question and Answer No press in attendance

15. In-Camera

Moved, by Councillor McIntyre, that Council go in-camera at 9:25 p.m.

Carried. RESOLUTION 11.296
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

Moved, by Councillor McIntyre, that Council come out of in-camera at 9:50 p.m.

Carried. RESOLUTION 11.297
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

a) Financial

Moved, by Councillor Saunders, that administration is to obtain further information on future investment related partnerships.

Carried. RESOLUTION 11.298
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

b) Personnel



Moved, by Deputy Mayor MacKenzie, that administration is to provide Council with additional information as it becomes available.

Carried. RESOLUTION 11.299
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

16. Council Highlights for Press

- Budget
- Bylaws
- 2nd Annual Winter Wonderland
- Cemetery preparations

17. Adjournment

Moved, by Councillor McIntyre, that the Regular Meeting of Council be adjourned at 9:53 p.m.

Carried. RESOLUTION 11.300
FOR: Mayor Boyd
Deputy Mayor MacKenzie
Councillor Jamieson
Councillor Saunders
Councillor McIntyre

Mayor Boyd

Chief Administrative Officer Vicki Zinyk



TOWN OF BON ACCORD
Community Services Report – December 6, 2011

MEETINGS/WORKSHOPS

November 1	Meeting with CiB; regular meeting of Council
November 2	Meeting of the Whole to discuss budget
November 7	Regular meeting of Community Services Advisory Board
November 8	Meeting with Winter Wonderland committee
November 10	Set up Lilian Schick School for Remembrance Day Ceremony
November 11	Remembrance Day Ceremony at Lilian Schick School
November 15	Met with the Senior Transportation Committee
November 21	Met with Harvest Days committee
November 22	Met with Winter Wonderland committee
November 23	Monthly meeting with Out of School Care Staff
November 23	Attended regular meeting of the Golden Gems
November 25	Mrs. Claus was the Mistress of Ceremonies for the Gibbons Seniors Almost Christmas Dinner
November 28	Attended the After Action Meeting with the Remembrance Day committee
November	Special meeting of the Community Services Advisory Board

EVENTS

Remembrance Day Celebration November 11, 2011 at Lilian Schick School

This event was very well attended. Thank you to Deputy Mayor MacKenzie for officiating and for the remainder of Council for participating. There were a lot of positive comments about the ceremony itself and the crosses on stage. Extend a special thank you to Greg Dion and Kirk Paproski for their attendance. Greg was dressed in a World War I uniform and played the bugle, Kirk played the bagpipes for the March On and Amazing Grace. Minister Greenslade, from the United Church, was a very welcome addition. In attendance was the Honourable Jeff Johnson, Minister of Infrastructure; he also had his three children with him, which was a nice touch.

Bon Accord's 2nd Annual Winter Wonderland

There was a lot of preparation work done for Winter Wonderland. We had professional ice carvers, Kelly Davies, from Animatters and Patrick Earl. They were awesome.

We also had a bus from the arena to the Cherdarchuk Very Merry Christmas. This went from 7:00pm to 9:00pm. All community groups got into the "spirit". We had volunteers from 4H, Sew N SOS, Community League, Preschool and of course, the Community Services Advisory Board.

There will be a complete after action report done on this event for January 3, 2012.

COMMUNITY ENHANCEMENT

The new Christmas lights look great. Thank you to Mayor Boyd for putting the poles together and thank you to Herb from Fortis for installing these poles.

Respectfully submitted by
Florence Casey
Community Services Director



TOWN OF BON ACCORD
Operations Report - December 6, 2011

Roads

Our supply of salt and sand is in place and all necessary equipment has been prepared for winter operations. So far the diesel shortage in the province (none available in Bon Accord the week of Nov. 21) has not affected us. All P.W. equipment, generators and such, were topped up 2 weeks before and have in reserve 2 -100 gallon "tidy" tanks full of diesel.

Public Works

The old cold shop has been insulated, heated, and had lighting installed, and is now our warm shop. The Public Works Lead Hand now has a functioning email address, therefore, can now communicate with other staff and external agencies electronically.

Sewer

One pump at the Springbrook Lift Station was removed for repairs. It was repaired, re-installed and is now fully operational again.

A sewer lateral repair was done (sagged line) to a residence on a 50/50 cost-sharing with the resident as the sag was on both properties.

Water

During a road inspection on November 18th, Public Works employees noted a water leak on 52A Avenue. Contractors were contracted, and worked in conjunction with Public Works, to repair the leak immediately which was found to be a main stop connection problem. An older hydrant that was not repairable has been replaced on 47th Street.

Arena

The Arena Lead Hand now has a functioning email address, therefore, can now communicate with other staff and external agencies electronically.

Cemetery

The concrete base has been poured and will be ready for the columbarium installation in 2012.

Training

Two PW employees attended a ½ day Confined Space Course in St. Albert on November 2, 2011, which was presented by AMHSA.

Safety

A Safety Committee Meeting was held on November 15, 2011, at the Public Works Office.

Barry Sturrock
Public Works Supervisor